

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



please ask for Leslie Manning
direct line 0300 300 5132
date 3 January 2014

NOTICE OF MEETING

AUDIT COMMITTEE

Date & Time

Monday, 13 January 2014 9.30 a.m.

Venue at

Room 15, Priory House, Monks Walk, Shefford

Richard Carr
Chief Executive

To: The Chairman and Members of the AUDIT COMMITTEE:

Cllrs M C Blair (Chairman), D Bowater (Vice-Chairman), R D Berry,
N B Costin, D Jones, D J Lawrence and A Zerny

[Named Substitutes:

Mrs J G Lawrence, A Shadbolt, M A Smith and N Warren]

All other Members of the Council - on request

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS
MEETING**

AGENDA

1. **Apologies for Absence**

To receive apologies for absence and notification of substitute Members.

2. **Minutes**

To approve as a correct record the minutes of the meeting of the Audit Committee held on 23 September 2013 (copy attached).

3. **Members' Interests**

To receive from Members any declarations of interest.

4. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

5. **Petitions**

To receive petitions from members of the public in accordance with the Public Participation Procedure set out in Annex 2 of Part A4 of the Constitution.

6. **Questions, Statements or Deputations**

To receive any questions, statements or deputations from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of Part A4 of the Constitution.

Reports

Item	Subject	Page Nos.
7	Certification of Claims and Returns Annual Report 2012-13 To receive the annual certification report from Ernst & Young LLP which summarises the results of the certification work at Central Bedfordshire Council on 2012-13 claims and returns.	* 11 - 26
8	Annual Audit Letter 2012/13 To consider the Annual Audit Letter for 2012/13 from Ernst & Young LLP and approve its publication.	+ To Follow

9	External Audit Update	+ To Follow
	To consider an update by Ernst & Young LLP setting out the progress of the audit against plan.	
10	Final Accounts Process 2013/14	* 27 - 30
	To receive a summary of key changes in the Statement of Accounts for 2013/14 and internal procedures for producing the Statement of Accounts.	
11	Public Sector Internal Audit Standards - Overview and Self Assessment	* 31 - 36
	To consider a summary briefing on the new Public Sector Internal Audit Standards and the outcome of a self assessment of the Council's current compliance with the Standards.	
12	Internal Audit Charter	* 37 - 52
	To consider the adoption of an Internal Audit Charter in compliance with the Public Sector Internal Audit Standards.	
13	Internal Audit Progress Report	* 53 - 62
	To consider an update on the progress of work by Internal Audit for 2013/14.	
14	Risk Update Report	* 63 - 70
	To consider an overview of the Council's risk position as at November 2013.	
15	Tracking of Audit Recommendations	* 71 - 86
	To consider a summary of high risk recommendations arising from the Internal Audit reports together with the progress made in their implementation.	